Applying to the Certificate
• Students must submit their application BEFORE the end of their second course towards the certificate.
• The registrar will no longer approve students applying for the certificate AFTER taking their second course because of a University rule. This ensures that when you complete the practicum your certificate will be posted on your transcript.
• Once students have submitted their application the DDCertificate@cci.fsu.edu will send an email to confirm the students expected practicum term. This ensures that there are enough seats for the class and placements in the community.
• Students who do not confirm their expected practicum term will have limited options to complete their practicum. So the sooner students can confirm their practicum term the better!
• Apply online at: https://commdisorders.cci.fsu.edu/programs/certificates/interdepartmental-developmental-disabilities/#program-application

Required Coursework
• Students must first complete twelve (12) credit hours to include: A core course (3 hours), two elective courses (6 hours) and participation in a practicum course (3 hours).
• Approved courses can be found on: https://commdisorders.cci.fsu.edu/programs/certificates/interdepartmental-developmental-disabilities/#courses
• Coursework must be completed with at least a B or higher.

Enrolling into the Practicum
• Students must receive an email from DDCertificate@cci.fsu.edu to enroll into the course.
• Students who have not received an email with the practicum course code will be dropped.
• Students will also receive information regarding requirements/clearances that must be completed to start at their assigned site. This information will be sent closer to the start of the student’s expected practicum term.

Community Experience (Practicum)
• Students cannot participate in the practicum until all prerequisite coursework is completed.
• The three (3) credit hour practicum course is comprised of 45 hours of volunteer service learning hours to be completed at an off-campus placement with individuals with developmental disabilities. 3-5 hours of volunteer service will be expected for each of the 15 weeks of the semester. The practicum must be completed over a full semester (Fall, Spring, or Summer Session C only)

Student FAQ’s
• Students are not allowed to select their placement site. Sites are only in Tallahassee.
• Students are not allowed to complete required coursework at the same time as their practicum.
• Students studying abroad will NOT be able to complete their practicum in the same summer.
• The summer semester is Session C (the entire semester).

If you have any questions, please reach out to DDCertificate@cci.fsu.edu